

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
August 8, 2023**

These are the minutes of the Regular Board Meeting held on August 8, 2023. The meeting was called to order at 5 p.m. by President Harradine.

The following Board Members were in attendance:

- Jeffrey Harradine, President
- Robert Lewis, Vice President
- Terry Ann Carbone, Board Member
- Kathy Robertson, Board Member
- David Stroup, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Jerilee Gulino, Assistant Superintendent for Human Resources
- Ryan Lanigan, Assistant Superintendent for Instruction
- Jill Reichhart, Director of Finance
- Darrin Winkley, Assistant Superintendent for Business
- Deb Moyer, District Clerk

Excused:

- David Howlett, Board Member

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Mr. Lewis moved, seconded by Mr. Turbeville, that the Board of Education approve the July 25, 2023, Regular Board Meeting Minutes, as amended to remove the attached Spring 2023 Athletics presentation. The motion carried 6-0.

BOARD PRESENTATIONS

- None

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- None

1. New Business

- None

2. Policy Development

- None

3. Instructional Planning & Services

3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction

- Mr. Lanigan provided the following updates:

- UPK: There are 80 full day UPK students (16 students in 5 classes); Community-Based Organizations have 20 full day students (working with one additional organization to complete enrollment); There are 27 half day UPK students at Ginther and 14 half-day students in Community-Based Organizations.
- Conducting trainings and curriculum and instruction review.

3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- None

- 3.3 Mr. Turbeville moved, seconded by Ms. Robertson, the Board approved Consent Items (CSE) 3.3.1-3.3.6. The motion carried 6-0.
- 3.3.1 On July 18, and 26, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On July 11, 20, 24, 25, 26,27, 28, and 31, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On March 16, April 21, 27, May 5, 12, 25, June 22, July 24 and 25, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On April 25, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On May 25, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On May 26, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13. The motion carried 6-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Jeffrey Jung Jr, to be appointed as a long-term substitute Math Teacher at the high school effective September 5, 2023 through June 30, 2024. Pending certificate in Math grades 7-12. Annual salary \$43,000.
- 4.1.2 Eric VanPatten, to be appointed as a Health/Physical Education Teacher at Oliver Middle School effective September 5, 2023. Professional certificates in Health Education and Physical Education. Probationary period September 5, 2023 through September 4, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$54,829.
- 4.1.3 Kimberly Kappeli, to be appointed as a long-term substitute Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024. Pending certificate in Literacy. Annual salary \$45,000.
- 4.1.4 Megan Richardson, to be appointed as a long-term substitute Kindergarten Teacher at Ginther School effective September 5, 2023. Initial certificates in Early Childhood Education birth- grade 2 and Childhood Education grades 1-6. Annual salary \$ 43,000.

4.2 Resignations

- 4.2.1 Hannah Madden, Elementary Teacher at Barclay School, to resign effective August 9, 2023.
- 4.2.2 Neil Paul, Science Teacher at the high school, to resign effective August 31, 2023.
- 4.2.3 Jennifer Cooper, Kindergarten Teacher at Ginther School, to resign effective August 15, 2023.

4.3 Substitutes

- 4.3.1 Elecia Young, pending fingerprint clearance
- 4.3.2 Nicole Johnson, pending fingerprint clearance
- 4.3.3 Nicholas Askin
- 4.3.4 Jessica England, pending fingerprint clearance

- 4.3.5 Sandra Schicker, pending fingerprint clearance
- 4.3.6 Connor Smith
- 4.3.7 Cameron Barnard, Contracted Building Substitute, \$160 per day

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Jerrod Roberts, Drivers Education Coordinator, 23-24 school year, \$3000.
- 4.6.2 Brandon Broughton, Continuing Education Coordinator, 23-24 school year, \$4000.
- 4.6.3 Orlando Benzan, DEI Coordinator, 23-24 school year, \$4500.
- 4.6.4 – 4.6.13 Oliver Middle School Team Leaders

4.6.4	Tresa Constantino	Team Leader Alpha	\$2,377.00
4.6.5	Veronica Cellura	Team Leader Beta	\$2,377.00
4.6.6	Carolynn Schleede	Team Leader Gamma	\$2,377.00
4.6.7	Scott Schleede	Team Leader Omega	\$2,377.00
4.6.8	Brian Hoch	Team Leader Epsilon	\$2,377.00
4.6.9	Amy Phillips	Team Leader Kappa	\$2,377.00
4.6.10	Melinda Rugari	Team Leader Theta	\$2,377.00
4.6.11	Josie Snyder	Team Leader Delta	\$2,377.00
4.6.12	Holly VanEpps	Team Leader Lambda	\$2,377.00
4.6.13	Jessica Barton	Team Leader Sigma	\$2,377.00

- 4.6.14 Upon the recommendation of the Superintendent, for the reasons of economy the Board of Education hereby abolishes one (1) FTE position in the school counselor tenure area effective August 9, 2023.
- 4.6.15 Upon the recommendation of the Superintendent, for the reasons of economy the Board of Education hereby abolishes one (1) FTE position in the elementary tenure area effective August 9, 2023.
- 4.6.16 UPDATE Katelyn Marasco, District Wide Chair-Music ~~\$3393~~ split with Valente \$1696.50.
- 4.6.17 Victoria Valente, District Wide Chair Music split with Marasco \$1696.50
- 4.6.18 ~~Update Katelyn Marasco, HS Department Chair Music split with Valente \$ 1696.50.~~
- 4.6.19 ~~Update Victoria Valente, HS Department Chair Music split with Marasco \$ 1696.50.~~
- 4.6.20 **Update** Gerri Hofstra, Varsity Cheerleading Coach, (split), Level C – Step 8, \$2686
- 4.6.21 **Update** Melissa Snider, Varsity Cheerleading Coach, (split), Level C – Off 3, \$2937
- 4.6.22 Erin Schmeer, Modified A Cheerleading Coach, (split), 60% of Level C – Step 2, \$1302
- 4.6.23 Christopher Wilcox, Modified Football Assistant, 50% of Level A – Step 2, \$2603
- 4.6.24 Coby Albone, Varsity Girls Tennis Coach, Level C – Step 1, \$4187
- 4.6.25 Michael Spagnola, Equipment Manager, 75% of Level C – Step 4, \$3500
- 4.6.26 Jeremy Michels, Football Assistant Coach, 75% of Level A- Step 2, \$3905
- 4.6.27 Jeffrey Jung, JV Football Coach, 75% of Level A- Step1, \$3772
- 4.6.28 **Update** ~~Michael Bourne, Hill School MTS2 Coach, \$500~~
- 4.6.29 Tina Colby, Hill School MTS2 Coach, \$500

CLASSIFIED

4.7 Appointments

- 4.7.1 **UPDATE --** Colleen Mattison, to be appointed as a provisional Payroll Clerk in the Business Office effective July 17, 2023. Rate is set at ~~her current hourly rate~~ **\$26.97 per hour**. Probationary period is to be determined.

- 4.7.2 ~~Autumn Miles, to be appointed as a probationary Teacher Aide at Barclay School effective September 5, 2023. Rate is set at \$16.28 per hour. Probationary period begins on September 5, 2023 and ends on September 4, 2024. (Pending fingerprint clearance.)~~ **RESCINDED ACCEPTANCE**
- 4.7.3 James Marshall, to be appointed as a probationary Bus Attendant in the Transportation Department effective September 5, 2023. Rate is set at \$16.28 per hour. Probationary period begins on September 5, 2023 and ends on September 4, 2024.
- 4.7.4 Meaghan McMillion, to be appointed as a probationary School Aide/Cafeteria Monitor at the Hill School effective September 5, 2023. Rate is set at \$15.50 per hour. Probationary period begins on September 5, 2023 and ends on September 4, 2024. (Pending fingerprint clearance.)
- 4.7.5 Erica Carl, to be appointed as a probationary Teacher Aide at Oliver Middle School effective September 5, 2023. Rate is set at \$15.50 per hour. Probationary period begins on September 5, 2023 and ends on September 4, 2024.
- 4.7.6 Deborah Koch, to be appointed as a probationary Teacher Aide at Oliver Middle School effective September 5, 2023. Rate is set at \$15.50 per hour. Probationary period begins on September 5, 2023 and ends on September 4, 2024. (Pending fingerprint clearance.)
- 4.7.7 Christine Andrews, to be appointed as a probationary Food Service Helper at the High School effective August 30, 2023. Rate is set at \$15.50 per hour. Probationary period begins on August 30, 2023 and ends on August 29, 2024. (Pending fingerprint clearance.)

4.8 Resignations

- 4.8.1 Tamara DeLorenzo, Teacher Aide, Oliver Middle School, resigning effective July 31, 2023.
- 4.8.2 Steffany Celento, Teacher Aide, Ginther School, resigning effective June 7, 2023.

4.9 Substitutes

- 4.9.1 Scott Bennett, Security Worker, pending fingerprint clearance
- 4.9.2 Ryan Davis, Security Worker
- 4.9.3 Dolores Gratto, Bus Attendant, pending fingerprint clearance
- 4.9.4 Allyson Hayes, Teacher Aide, pending fingerprint clearance
- 4.9.5 Cheryl Kame, Teacher Aide, pending fingerprint clearance
- 4.9.6 Timothy Kemp, Student Support Partner, pending fingerprint clearance
- 4.9.7 Susan Mead, Teacher Aide, pending fingerprint clearance
- 4.9.8 Christopher Brown, Bus Driver

4.10 Volunteers

- 4.10.1 Kimberley Coon
- 4.10.2 Mark Noll
- 4.10.3 Richard Noll
- 4.10.4 Kaitlyn Popielarz
- 4.10.5 Joseph Wasielewski

4.11 College Participants

- 4.11.1 Casey Melanophy, Field Experience, (S. Wharram)
- 4.11.2 Anna Hastie, Internship, (J. Day)
- 4.11.3 Carson Nietisbach, Student Teaching, (B. McArdell)

4.12 Leaves of Absence

None

4.13 Other

None

5. Financial

5.1 Verbal – Jill Reichhart, Director of Finance

- Ms. Reichhart provided an update on year-end: finalizing grants to fully maximize COVID funding; Audit starting last week in August.

5.2 Mr. Lewis moved, seconded by Mr. Stroup,

RESOLVED, that the Board of Education of the Brockport Central School District has been authorized by the voters, at the Annual District Vote, that was held on May 16, 2023, to raise by tax for the current budget of the 2023-2024 school year a sum of \$35,786,906.

BE IT FURTHER DIRECTED, that the tax warrant of the Board of Education duly signed, should be affixed to the described tax rolls, authorizing the collection of said taxes to begin September 1, 2023 and to end October 31, 2023 giving the tax warrants an effective period of 60 days, at the expiration of which time the tax collector should make an accounting in writing to the Board of Education.

Whereas, the Board of Education of the Brockport Central School District has been authorized by the voters at the Annual District Vote, which was held on May 16, 2023 to raise, by tax, for the current budget of 2023-2024 school year a sum of \$35,786,906; see tax summary:

TOWNS	LEVY IN TOWN	ASSESSED VALUE	TAX RATE/M
Bergen	\$4,964.48	\$237,243	\$20.925718
Clarendon	\$183,392.59	\$7,887,575	\$23.250820
Clarkson	\$9,173,867.39	\$479,041,101	\$19.150721
Hamlin	\$5,932,916.56	\$207,569,415	\$28.558149
Ogden	\$1,590,143.88	\$57,293,563	\$27.754320
Parma	\$1,397,258.51	\$51,803,062	\$26.948763
Sweden	\$17,504,362.59	\$850,059,975	\$20.584014

The tax warrant is hereby approved and signed by the Board of Education on Tuesday, August 8, 2023. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley provided the following updates:
 - Solar Pilot agreements
 - 2021 Capital Project: Overall work is progressing well; OMS front loop work has been delayed due to weather; OMS upper gym had a leak over the weekend with some damage to wood floor; BHS elevator work is wrapping up and work will begin on oms elevator.

6.2 Mr. Lewis moved, seconded by Mr. Turbeville,

WHEREAS, the Photography Services RFP was opened on July 13, 2023, at 11:00 a.m. The following companies below responded. After reviewing submissions, the District awards Photography Services to **Z's Phototastic***.

July 13, 2023

RFP for Photography Services

Company Name	Basic Package	Basic with Option A (copyright print release)	Escalation
Cardinal Sporting Imaging	\$21.75	\$21.75	2.5%
Photos by Bruce & Associates	\$18.00	\$33.00	0%
Upstate Imaging	\$17.00	\$25.00	0-5%
Z's Phototastic*	\$15.00	\$27.00	0-5%

RESOLVED, that the Board of Education approve **Z's Phototastic*** to provide Photography Services for Brockport Central School District. The motion carried 6-0.

6.3 Mr. Turbeville moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education hereby approves the change order proposal from General Contractor, Javen Construction, for the Oliver Middle School window wells in the amount of \$67,856.00 The motion carried 6-0.

6.4 Ms. Carbone moved, seconded by Mr. Turbeville,

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it. 1 - CEPACS Electric Club Car Our intention is to sell to the highest bidder or dispose of as trash.

RESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of these items from the inventory. The motion carried 6-0.

6.5 Mr. Turbeville moved, seconded by Mr. Stroup,

WHEREAS, the District previously entered into the one-year contract for Bid #22-2483: CO-OP Natural Gas – Large Accounts with Marathon Energy/Energo will expire on August 31, 2023. Pursuant to the option in the contract, Brockport CSD will extend the contract for an additional period to expire on June 30, 2024 at the rate of -\$0.10/DTH. All other terms and conditions will remain the same.

RESOLVED, Brockport CSD will extend the Marathon Energy/Energo contract for an additional period to expire on June 30, 2024 at the rate of -\$0.10/DTH. All other terms and conditions will remain the same. The motion carried 6-0.

6.6 Mr. Stroup moved, seconded by Ms. Robertson,

WHEREAS, the District previously entered into the one-year contract for Bid #22-2484: CO-OP Natural Gas – Small Accounts with Empire Natural Gas Corp. will expire on September 30, 2023. Pursuant to the option in the contract, Brockport CSD will extend the contract for an additional period to expire on June 30, 2024 at a rate of \$0.377/DTH. All other terms and conditions will remain the same.

RESOLVED, Brockport CSD will extend the Empire Natural Gas Corp. contract for an additional period to expire on June 30, 2024 at a rate of \$0.377/DTH. All other terms and conditions will remain the same. The motion carried 6-0.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- Ms. Gulino provided the following updates:
 - Extracurricular clubs: she and Ms. Reichhart held meetings in the schools and extracurricular clubs will be moved forward for Board approval at the next meeting.
 - Interview process improvements: implementing a rubric-based interview system.

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno provided a website update. The District is reviewing several website options since current website was purchased by another company.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Ms. Carbone provided an update on tickets for the BEST Foundation Farm to Table dinner on September 16.
- Mr. Harradine shared he went on a tour of the Oliver Middle School with members of the Class of 1971. He said Elaine Rich did a great job and provided a lot of information on the school's history.

13. Executive Session

- None

14. Adjournment

14.1 Ms. Carbone moved, seconded by Mr. Lewis, the Board adjourned the meeting at 6:23 p.m. The motion carried 6-0.

Prepared by:



Deb Moyer, District Clerk

8/23/23
Date